

## Parish of Wareham PCC

### Minutes of meeting held at the Parish Hall on Wednesday 22<sup>nd</sup> November 2023

**Present:** Team Rector the Reverend Canon Simon Everett SE, (Chair), Mike Quinlan MQ, Hilary Gooding HG, Priscilla Spurling PS, Sue Bartholomew SB, Nick Burden NB, Leslie Selby LS, Rebecca Green RG, Tony Tew TT, Jon Moulton JM, Peter Jennings PJ, Paul Harrison PH, Simon Lathwell SL, Mark Lapper (Treasurer) ML, Debs Barclay DB (Secretary)

**“Statement of Purpose” – “We are a group of Trustees who, together with the Clergy, oversee the life of Wareham Parish to ensure that we are focused on what Jesus Christ is calling us to do. In all that we do, we aim to seek God’s will, work well with one another, reflect our values, and take positive action for the future.”**

*PCC Chairperson: The Reverend Canon Simon Everett*

**Opening Prayers: Peter Jennings**

1. **Apologies for absence: Margaret Harris**
2. **Principals of the early church an Acts reading – to be led by Canon Simon Everett – small discussions to take place, then time for prayer.**  
A reading from Acts Chapter 4 vs 5-22 was typed out and distributed to the PCC Trustees, this was read out and below the reading were questions for discussion in small groups as depicted below:
  - (1) What does the passage say to you personally?
  - (2) What message does it give to the PCC?
  - (3) Is there a message here for the wider church?
3. **PCC Minutes: 20<sup>th</sup> September 2023 to be Agreed - All Agreed as a true copy of the meeting and these were duly signed by Canon Simon Everett**  
Matters arising:
  - Paul Harrison taking the Diptych to London – *This is ongoing, PH explained that the Victoria and Albert Museum no longer offer an assessment and valuation service. It was agreed to contact a company in Warwick for them to assess the damage to the Diptych, and whether they could be marketed. If they are of interest, they could be submitted to Sotheby’s International market. At present we are not sure what they are made of, and it is difficult to gain information without payment. Sotheby’s will need to be informed of any outcome. In the meantime, it was decided that the Diptych should come back to the Parish. PH has taken photos which are being distributed to find out more about their worth and assessment. This will take several months to organise.*
  - Shaftesbury Tales paper – PCC approval July 2024 – Lady St Mary church – further details to follow – *ongoing the concert will probably take place on a Sunday afternoon.*
  - Gregory Steward Concert update – *The concert took place in Lady St Mary church 60 people attended @ £12 per ticket – 75% of the ticket sales went to Gregory and the balance to Parish Fund Raising along with the refreshment income.*
  - Picnic Bench – *update needed from Ginny Collings from discussion at St Nicholas church, Arne Committee.*
4. **Administration and Correspondence:**  
PCC meeting dates for next year.  
Wednesday 31st January 2024 – 7pm  
Wednesday 20th March 2024 – 7pm  
APCM – Wednesday 24th April 2024 at 7pm  
Wednesday 29th May 2024 – 7pm

- Foundation Governor to be accepted for Stoborough Primary School – ***Mrs Alice Thewlis applied to be a Foundation Governor at Stoborough Primary School; Canon Simon Everett was the referee for this Application.***  
***Proposed by Simon Everett and Seconded by Mike Quinlan - All Agreed***
- Not Just Sundaes Limited – Not Just Sundaes Limited would like to submit to The Aldhelm Mission Fund Application Form B – the project is titled “Food, Fun and Friends”.  
***The PCC of Wareham fully supports that the grant Application made by Not Just Sundaes Limited to the Aldhelm Mission Fund for the project - Food, Fun and Friends to demonstrate God’s love by reaching out to the various groups in the community through the offer of a free lunch.***  
***Proposed by Rebecca Green and Seconded by Peter Jennings - All Agreed***

## 5. Team Rectors update: (The Reverend Canon Simon Everett)

- Update on the Team Vicar vacancy – ***SE updated the PCC Trustees with regards to the new appointment of our job share Team Vicars – Deborah and Neil will be moving to the Parish sometime in January. Their licensing service will take place on the 11th February 2024 at 3pm by Bishop Stephen, the venue has yet to be decided.***
- ***The Remembrance service was well attended, and all went well.***
- ***Advent Service of Light will take place on Sunday 3<sup>rd</sup> December in Lady St Mary church at 6pm please do come and support this event.***
- ***Sandford St Martin Christmas Coffee morning will take place on Saturday 25<sup>th</sup> November at 10am – 1pm, please do advertise this event as funds will go to the Parish Fund Raising.***
- ***Craft Afternoon for Christmas decorations will take place on Saturday afternoon of the 25<sup>th</sup> November between 2pm – 4pm these decorations will be used to decorate Lady St Mary church.***
- ***The Parish Christmas card is to be distributed at the beginning of December; distributors needed please!***
- ***31<sup>st</sup> December falls on a Sunday this year, in the past we have had a service of talents on the Sunday between Christmas and the New Year but being New Years Eve the Ministry Team have decided to have a Holy Communion service and this will be a United Parish service.***  
***SE asked if there were any questions?***

## 6. Finance:

- Treasurers Report  
***Erskine Muton Trust offered more money when we last applied for the grant for Lady St Mary church drainage. Given the deficit we are facing at the end of the year, ML wrote a letter explaining our situation and applied for another grant to help clear the deficit that this work has created.***  
***The Parish Office received an email from NPG (Non Profit Growth) who have offered to make grant applications for us. ML has looked at their website and their clients include churches. NPG have contacts and know where and whom to apply for grants.***  
***Mark is due to speak with them tomorrow and said there is lots of information on the website for Trustees to look at. ML is hopeful that this will be a chance to access grants that we have not been able to before.***
- Budget 2023 – ***After a St Martin on the Walls committee meeting the Land Fund Trustees agreed to top up the fabric fund to £25,000 and the surplus monies will be set off against the General Fund to bring down the deficit. The deficit at the end of September was projected at the year end to be £52,650.00.***
- Budget 2024 – ***The budget for 2024 as attached estimated a year end deficit of £56,608.00. The figures presented from the Finance Committee were discussed and looked at in detail and all agreed for the budget to be ratified.***  
***Proposed by Mark Lapper and Seconded by Jon Moulton - All Agreed***
- Finance Committee Report – ***Circulated prior to the meeting all as attached***
- Resolution for the PCC from the Finance Committee regarding the Insurance claim monies (LSM) – ***To be dealt with under the Fabric Report.***

- Gift Day update - *As attached breakdown the Gift Day raised £15,169.87 which included a generous donation of £10,000 from an anonymous donor.*
- Parish Fund Raising – *Forthcoming concerts below*  
*Juan Martin Guitarist concert 31st May 2024*  
*Carlos Bonell Concert 1<sup>st</sup> June 2024*
- Tony Tew fund raising venture projecting a film called God's Outlaw – how England managed to get the Bible in English – *It has been suggested to use the Parish Hall as a venue, and to project the film on the screen and see whether this will work. This will be updated at the next meeting. It was suggested a spring evening in March. RG asked if TT has the copyright to show the film. TT explained that he was the producer and director of the film. TT would like to promote posters to a larger audience and maybe to show this for a few nights/afternoons if there was a great demand. TT needs to go in for an operation in Southampton Hospital and will need to gauge his recovery to see whether the showings can happen then.*

#### 7. Safeguarding:

- Safeguarding courses are now online
- New members to do basic training, and All Trustees need to be DBS checked
- *No safeguarding incidents have been reported to the Safeguarding Officer*

#### 8. Fabric Update:

- *Report from Fabric Officer to the PCC Secretary for distribution to the PCC prior to the meeting.*
- *MQ highlighted some points below from the Fabric Report which was sent out prior to the meeting.*  
*Quinquennial repairs at Lady St Mary church*  
*Trial holes St Martin on the Walls church*  
*The Diocesan Communications officer interviewed Hilary B and Mike Q at St Martin on the Walls church.*  
*Quinquennial repairs for St Nicholas church, Arne, and St Martin on the Walls church.*  
*Consent for the benches at St Nicholas church, Arne has been agreed MQ to liaise with Ginny Collings.*  
*The PCC Trustees were asked if there were any questions with regards to the Fabric Report.*  
*Update on the Burglary at Lady St Mary church;*  
*The plain leaded window in the chancel area has now been repaired.*  
*A decision has been taken not to install CCTV cameras in the church due to regulations.*

Two proposed motions relating to the Silver Burglary:

1. In relation to the £52,880.80 cash settlement from Ecclesiastical Insurance: **'£15,000 to be placed in a designated fund for purchase of eight new silver items, with the balance put in the general fund, noting that this will pay off the deficit from the LSM Fabric Fund due to expenditure on the drainage and new water main. After the eight items of silver have been purchased any surplus left from the £15,000 to be transferred to the General Fund.'**  
*Proposed by Canon Simon Everett and Seconded by Maureen Lever - All in favour except for 1 abstention*
2. In relation to the purchase of new communion silver: **'We would like to propose that two of the four new chalices should be silver plate rather than solid silver.'** These silver-plated chalices would only be required for festivals.  
*2 Chalices and 1 Ciborium, 1 open ciborium and 2 Patens in solid silver costing £10140.00 and 2 chalices in silver plate at a budgeted cost of £500 each.*  
*Proposed by Mike Quinlan – A vote took place and 10 voted for all items to be solid silver. There were 4 abstentions.*

#### 9. LSM Re-ordering and new Parish Hall

- Report to be submitted to the PCC Secretary for distribution to the PCC prior to the meeting.

- **Drawings and pre planning Application was discussed at the meeting which took place on 21<sup>st</sup> November 2023, for the new entrance doors and toilets.**
- **Funding for the reordering works. Mark thought that this would be an opportunity for the organisation Non-Profit Growth to be involved in looking for grants to carry out these works.**
- **Mike Q met Tim Tatton-Brown in Lady St Mary church and had an interesting conversation for 2 hours about the fabric and historic significance. Tim will write to MQ with some ideas.**
- **Phil Stephens is to revise the design of the cabinet for housing the Altar Frontals.**
- **A question was asked about the Front doors being automated for disabled access? It was thought that this could be quite costly.**
- **PH asked why the Applications were going to planning at this stage – MQ said that submitting a pre-planning application would enable us to get initial advice from Dorset Planners. The proposals could then be reviewed prior to making a full planning application.**  
**Any further questions?**

#### 10. Parish Hall

- Report from Parish Hall Manager to be submitted prior to the meeting
- ***This committee has not met.***

#### 11. Committees

- To include any matters arising from the last PCC minutes dated 20<sup>th</sup> September 2023

**\*Congregational Church Committee updates to be emailed to the PCC Secretary for distribution to the PCC prior to the meeting**

- Church Committees
- Children and Youth committee
- Mission committee
- Environmental updates
- Standing committee
- Finance committee

#### 12. Questions for the Churchwardens:

- Any questions can be addressed to the Churchwardens
- ***The Piano in Lady St Mary church is in need of some restoration work.***

#### 13. Deanery Synod Update:

- Met on the 18<sup>th</sup> October 2023 – ***Deanery representatives are RG, HG, PH, JM, MH.***
- ***Simon Lole will be talking about church music at the next meeting.***

#### 14. Schools Update: Reports to be sent prior to the meeting

- Report from Sandford St Martin's CE VA Primary School
- Report from Stoborough CE VA Primary School (Canon Simon Everett) – ***A copy of the Stoborough Scoop was sent out prior to the meeting.***  
**Foundation Governors urgently required at Stoborough Primary School**
- Report from Wareham St Mary Primary School  
***Nothing to report at present all schools have just started back for the Autumn term.***

#### 15. A.O.B.

A.O.B. please forward to the PCC Secretary 48 hours prior to the meeting.

#### Closing Prayer:

**Almighty God, we thank you that you have called us to be your body here on earth, worshipping you and working for your kingdom. Fill us with your Spirit, so that we might love you, love one another and love**

**our neighbours, and share the good news of Jesus. Help us as the PCC to order the life of Wareham around your mission and ministry, to the glory of your name. Amen**

**Meeting closed at 9.05pm**

**Next meeting:**

**Wednesday 31st January 2024 – 7pm**

Signed.....Chair .....date